



**Calderdale
Music**

Rotary
Halifax



Photography/Recorded Images Consent Form for Schools

Calderdale Music (CM) and Rotary Club of Halifax (RCH) will promote its activity through recorded media taken from its events, performances and live streams. This material will contain images of children that have participated in CM and RCH events.

The interests and the welfare of children taking part in CM and RCH activities is paramount, therefore CM and RCH have put in place various safeguarding procedures. These safeguards will help to ensure that all necessary steps are taken to protect children and young people from the inappropriate use of their images in resources, media publications, on the internet and elsewhere.

CM and RCH will seek permission from parents/guardians of children via designated responsible adult group leaders (e.g. class teacher) to televise, record or photograph the performance(s) of all children performing with a group by the use of any medium during CM and RCH events.

If permission is gained, CM and RCH may use the recorded media for the following purposes:

- broadcasting any such recording or selling, hiring or otherwise making those sounds and images available in any audio, video or audio-visual form to the public without restriction
- making photographs available to the public without restriction
- using these sounds and images for publicity of the work of CM and RCH, including in collaboration with sponsors and funders anywhere in the world and retaining copies of the recordings and photographs in CM and RCH archives for use in future publicity for an unspecified time

Permission will be sought via a Recorded Media Consent Form.

Calderdale Music and Rotary Club of Halifax will:

- Never supply the full name (first name and family name) of the child or children along with the image/recording
- Only use images of children in suitable dress
- Only capture images/video on designated CM or RCH devices or via a professional photographer, never on personal devices.
- Inform CM and RCH staff/volunteers that they will not take photos or make recordings at events for their own personal use which contain images of children.

Photographs at events taken by CM and RCH staff and volunteers may be used for official use, where deemed suitable, so long as they meet the conditions already set out above.

Official photographers or film crews engaged by CM and RCH will be required to sign a contract to ensure the images are not misused and that no one else can gain access to the original copies. Depending on the role required of them by CM and RCH they may be required to have a DBS check. CM and RCH would never engage a photographer or film crew to work unsupervised away from the event location with children. CM and RCH will always inform groups when an official photographer or film crew has been engaged at an event.

Specific examples of previous usage of images and recordings by CM and RCH include the CM or RCH website, social media sites (YouTube, Facebook, Twitter and Instagram), press coverage – newspaper, radio and television, printed literature, Sponsor printed literature and online usage.

RECORDED MEDIA CONSENT FORM

I hereby consent to Calderdale Music (CM) and Rotary Club of Halifax (RCH), or anyone authorised by them:

- televising, recording or photographing the performance(s) of all members of the above group by the use of any medium during the event.

Having captured these images, I confirm that CM and RCH are authorised to make arrangements for:

- broadcasting any such recording or selling, hiring or otherwise making those sounds and images available in any audio, video or audio-visual form to the public without restriction;
- making photographs available to the public without restriction;
- using these sounds and images for publicity of the work of CM and RCH anywhere in the world and retaining copies of the recordings and photographs in CM and RCH archives for use in future publicity for an unspecified time.

In ticking the consent box on Calderdale Music's website, I declare that I have the permission of all parents/guardians/carers to sign on their behalf in respect of the terms noted above. For children aged 16 and above I also have their written consent.